

Application for financial support

To:

Association for Tree-ring Research

c/o Prof. Heinrich Spiecker
Direktor des Instituts für Waldwachstum
Tennenbacherstr. 4
D-79085 Freiburg



Date:

Applicant: (Last Name)
(First Name)

Mailing address: City Postal Code
Street

E-mail address: @ Tel./Phone:

University, Department:

Purpose: TRACE-Conference
 Field- or Laboratory week *
* please specify:

Name of meeting:

Travel dates: from to

Organizer:

URL:

Participation: oral presentation submitted
 poster accepted

Expected travel expenses: €

Registration fee: €

Hotel: No. of days: costs per day: €

Other (please specify*): €

*

Total: €

Recommendation from supervisor (applies to PhD and MSc students):

Supervisor's name and signature:

Funding from other sources:

no applied approved amount: €

Organisation:

Remarks:

Guidelines for granting financial support by the ATR (updated 04/2005)

At the request of PhD and MSc students the ATR may grant a financial support for the participation in TRACE-conferences or field- / laboratory weeks. The financial support is to be seen as aid to help cover fees or travel expenses. The maximum amount of financial support will be granted based on the annual financial situation of the association. The amount will be decided annually by the board members (currently 150.-€). The ATR board will decide to whom support will be granted, and if necessary an external expert will be involved.

The request-form is to be directed to the president of the ATR considering the following articles:

1. The request form and all attachments (5.a-d) have to be sent 6 weeks before the beginning of the event.
2. As a general rule, the support can only be granted once per year to the same person.
3. There is no legal obligation for the ATR to grant any request.
4. Requests for TRACE-conference support require active participation (oral or poster presentation) of the applicant.
5. The following information has to be attached to the request form:
 - a) A list of publications or a copy of the MSc- or PhD-thesis, or else a summary of the current scientific work (max. 0.5 pages).
 - b) An abstract of the scientific contribution of the applicant to the conference.
 - c) A confirmation of the supervisor indicating if any additional support is or will be granted by the own or other institutions for the requested event.
 - d) All bank information necessary for money transfer.

The applicants will be informed about the decision of the board 4 weeks before the beginning of the respective event.

Signature